

# Application for Student Accommodation

## 1 Personal Details

Title	<input type="text" value="Mr, Mrs, Miss, Ms, Other"/>	What year is this application for? <input type="text"/>
Surname	<input type="text"/>	
Legal First Names	<input type="text"/>	
Preferred First Names	<input type="text"/>	
Previous Name (if different)	<input type="text"/>	
<i>Please provide a certified copy of your marriage certificate if applicable</i>		
Date of Birth	<input type="text"/> <input type="text"/> <input type="text"/> Day Month Year	Student ID Number (if known) <input type="text"/>
Gender	<input type="text"/> <input type="text"/> <input type="text"/> Male Female Diverse	
Have you been a resident of Tai Poutini Polytechnic Limited (TPPL) student accommodation previously? Yes <input type="checkbox"/> No <input type="checkbox"/>		If Yes, when? <input type="text"/>

## 2 Contact Details

Home Address	Postal Address (if different from Home address)
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
Postcode:	Postcode:
Mobile Number	<input type="text"/>
Email address	<input type="text"/>

## 3 Enrolment Details

Programme enrolled in:
Dates

## 4 Special Requirements, Health and Wellbeing

TPPL has a responsibility under the Education (Pastoral Care of Tertiary & International Learners) Interim Code of Practice 2021 to ensure you are provided with the pastoral and academic support to help you succeed. Therefore knowing and understanding your support needs is essential. To help us, it is important that you provide us with information that may affect your health and wellbeing so we can ensure the appropriate placement into student accommodation and the development of any transition or support plans that might be necessary for you.

Do you have a disability that requires us to provide you with additional support? Yes  No   
*If yes, please provide detail below*

Do you have physical, medical or mental health concerns you would like us to know about? Yes  No   
*If yes, please provide detail below*

In general how would you currently rate your overall health?

Excellent  Very Good  Good  Fair  Poor

## 5 Tell us about Yourself

Please describe in your own words what type of person you are.

What would you expect to gain from living in Student Accommodation?

Please rate yourself on a 1 - 5 scale on the following: (1 is never and 5 is always)

<input type="text"/> Studious	<input type="text"/> Outgoing	<input type="text"/> Quiet	<input type="text"/> Consumes alcohol	<input type="text"/> Tidy
<input type="text"/> Considerate	<input type="text"/> Smoker	<input type="text"/> Prepared to do house chores	<input type="text"/> OK with rules	

## 6 Convictions against the law

Have you ever been convicted of any offence against the law (apart from minor traffic convictions)? Yes  No

If YES, please specify details with the date of conviction:

**Note:** The non-declaration of an offence that you are required to disclose will be seen as a misrepresentation of a criminal record. This may result in your application for residency being declined. Please ensure that you detail convictions that are required to be disclosed.

## 7 Emergency Contact Details

Contact person in case of emergency

Name	<input type="text"/>	Mobile Phone Number	<input type="text"/>
Address	<input type="text"/>	Home Telephone Number	[ <input type="text"/> ]
	Postcode: <input type="text"/>	Work Telephone Number	[ <input type="text"/> ]
	NB: A POST BOX IS NOT ACCEPTABLE	Relationship to you	<input type="text"/>

## 8 General Information

PRIVACY - Tai Poutini Polytechnic Limited (TPPL) collects and stores information from this form to comply with the requirements of the Ministry of Education, New Zealand Qualifications Authority, Tertiary Education Commission, Department of Immigration (if you are not a New Zealand citizen or permanent resident) and Agencies who support particular students through scholarships and prizes, payment of fees or other awards (if you are a recipient of one of these awards). The information is also used to manage internal administrative processes, and for internal reporting.

In addition, when required by statute, the Institute releases information to Government agencies such as the New Zealand Police, Ministry of Justice, Ministry of Social Development, and the Accident Compensation Corporation (ACC).

In signing this form you authorise such disclosure on the understanding that TPPL will observe the general conditions governing the release of information, as set out in the Privacy Act 2020 and the Post-compulsory Unique Identifier Code of Practice. You may view information held about you and amend any errors in that information. To do so, contact the TPP Registry.

NB: The Privacy Act came into force on 30 June 2020 with the stated aim of protecting the privacy of natural persons. It requires the Organisation to collect, hold, handle, use and disclose personal information in accordance with the thirteen information principles in the Act. <http://www.privacy.org.nz/privacy-act>

## 9 Checklist

- a** Carefully read and complete all required sections of this Application for Student Accommodation.
- b** Read, sign and date the Declaration. If you are under 18 years of age at the time of submission, your parent/guardian must co-sign the form.
- c** Ensure you have included the completed Referee Form.

## 10 Declaration

I hereby declare the information given to be true. I authorise any information given to be used in compliance with the Privacy Act 2020. I acknowledge that I am bound by the statutes, regulations and policies of Tai Poutini Polytechnic Limited. I also understand that if I have supplied false information, my application may be withdrawn by Tai Poutini Polytechnic Limited.

Signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Day Month Year

Parent/Guardian Signature (if applicant under 18 at time of application)

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Day Month Year